

# BIKE LOCKERS

## Application & Rental Agreement

Transportation and Traffic Management  
2578 Kenny Road, Columbus OH 43210  
ttminfo@osu.edu | 614-292-7433



RENTER INFORMATION			
First Name		Last Name	
University Affiliation (check one) <input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Student <input type="checkbox"/> Other _____		Employee or MedCenter ID #	
Residence Address			
City		Zip	University Email Address
Phone #1		Phone #2	
BICYCLE INFORMATION			
VIN #		Color	
Brand		Model	

### Condition of Use

The signature of the applicant represents that they are a bicycle locker program Renter, and as such the lockers will be used for the storage of a bicycle and bicycle-related equipment only. This Agreement expressly prohibits the use of the bike lockers to store non-bicycle-related equipment. The applicant is specifically prohibited from storing any illegal articles and combustible and/or explosive devices in the bike locker. Violation of the foregoing may result in the immediate termination of this Agreement and forfeiture of the deposit and any remaining prepaid rent. Renter must maintain their status as a student, faculty, or staff member of The Ohio State University (Ohio State) throughout the rental period.

### Terms of Agreement & Rental Fees

- Availability** - Locker rentals are accepted on a first come, first served basis. If all lockers are rented, the Renter may opt to have their name placed on a waiting list.
- Deposit** - A \$40 deposit is required to receive a Bike Locker access key. Renter must notify TTM promptly should they lose or damage their access key. TTM will issue another access key to the Renter, but a new \$40 deposit will be required for the issuance. Any key reported lost or stolen promptly will be addressed, and the locker core will be changed.
- Fees** - The monthly usage fee will be \$10 per month or \$100 per year, payable in advance. Rental fees will be prorated on a monthly basis.
- Renewals** - At the end of the rental term, the Renter may renew the Agreement by executing a new Agreement and submitting payment in accordance with Agreement terms. If not renewing, the Renter must return the bike locker access key to TTM by the last day of the rental period. Failure to do so may result in the loss of the \$40 deposit. If the bike locker access key is not returned

to TTM within 15 days of the end of the Agreement, the Renter forfeits the deposit and the contents of the locker will be removed. TTM will hold bicycle-related equipment and bicycles for 90 days, then dispose of them as unclaimed property according to Ohio State policy.

### Rights of Termination/Cancellation

- Early Termination** - The Renter is required to provide TTM a minimum of 15 days' written notice of the intent to terminate early. Rental fees will be prorated on a monthly basis.
- Cancellation** - The Ohio State University and TTM specifically reserve the right to cancel this Agreement at any time upon giving the Renter a minimum of 15 days' written notice. The Renter must empty the locker of their property, or such contents will be held by TTM for 90 days and then disposed of as unclaimed property according to Ohio State policy.

### Rights of Inspection, Maintenance, & Disposal of Abandoned Property

As a condition for renting a bike locker for the restricted purposes mentioned, the Renter waives any claim to the right to privacy and expressly consents to allow authorized TTM or Ohio State's Police Department personnel to open and inspect the locker and the contents thereof at any time without prior notice.

### Responsibility of Renter

- Any modifications or alterations of the locker are not permissible and shall be grounds for immediate termination of this Agreement. Any damages or modifications to the bike locker and bike locker equipment directly resultant from the Renter's actions will be repaired at the Renter's expense.

- Sharing bike lockers and their assigned access keys, thereby allowing unauthorized entry, shall be grounds for terminating this Agreement, the removal of the Renter's property from the bike locker, and will result in the forfeiture of the deposit and the remaining balance of the rental fees.
- It is the Renter's responsibility to ensure the locker is secure at all times and to report any damage or malfunctioning of the bike locker or its locking mechanisms to TTM.
- It is the primary responsibility of the Renter to keep assigned locker clean, ensure that it is locked, and immediately report to TTM any damage to the locker or problems with the locker equipment.
- Renter will not affix any additional locking devices, posters, decals, stickers, or any other material or markings on the inside or outside of the bicycle locker.
- It is the Renter's responsibility to maintain current and valid contact and billing information with TTM.

### Limits on Liability

- TTM its directors, officers, representatives, agents, and employees are not responsible for fire, theft, loss, or damage to the bicycle or any other items stored in the locker, nor are they liable for any injury, loss, or damage arising from the use thereof.
- Renter is responsible for any damage caused, directly or indirectly, by the Renter to the locker, locking mechanisms, and related equipment. If the locker becomes unusable because of circumstances not involving the Renter, the Renter will be allowed to access another locker if one is available or the Renter will be reimbursed on a prorated basis for unused prepaid rental fees.
- All rights and responsibilities of the Renter are non-transferable and not assignable to a third party.

SIGNATURES		
Transportation and Traffic Management	RENTER - I understand & agree to comply with the Bike Locker Rental Agreement.	Date

OFFICE USE ONLY		
<input type="checkbox"/> New Rental (requires \$40 refundable deposit) <input type="checkbox"/> Renewal	Amounts Received \$ _____ Deposit \$ _____ Rental Fees	Payment Method <input type="checkbox"/> Check # _____ <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Key Number	Locker Number	Rental Start Date	Rental End Date